

HOLY FAMILY CATHOLIC SCHOOL



Early Childhood Education
Parent/Student Handbook
2025- 2026



Holy Family Catholic School

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Holy Family Catholic School

INTRODUCTION

We are honored to welcome you as a valued member of Holy Family Catholic School to answer some of your questions concerning the school's policies, the school has prepared this Early Childhood Education Parent-Student Handbook. Please read it thoroughly and retain it for future reference. The policies stated in this handbook are only guidelines and are subject to change at the sole discretion of the school, as are all other policies, procedures, or programs of the school. From time to time, you may receive updated information concerning changes in policy. However, the school has the right to add, delete or revise any school policy or procedure with or without notice. This handbook is not a contract, express or implied, and none of the policies or provisions should be construed as such. If you have any questions about the school's policies, please ask the principal for assistance.

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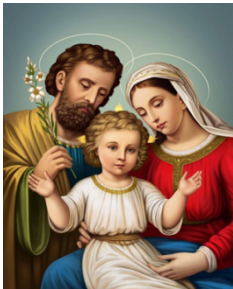
Holy Family Catholic School

SCHOOL IDENTITY



Patroness

Our Lady of Fatima calls us to live with faith, hope, and love. Just as she appeared to three young children in Fatima, Portugal, with messages of prayer, peace, and devotion to God, we strive to follow her example of humility, obedience, and trust in the Lord. Through her intercession, we seek to grow closer to Jesus and to live as joyful witnesses of the Gospel.



Icon

The **Holy Family**—Jesus, Mary, and Joseph—represents the model of love, faith, and unity that we strive to live out each day at Holy Family Catholic School. This sacred icon reminds us that our school is not just a place of learning, but a family rooted in prayer, respect, and compassion. Like the Holy Family, we aim to grow in holiness, support one another, and follow God's will with trust and humility.



School Mascot

The **Hornets** represent strength, determination, and unity. Just as hornets work together with purpose and protect their community, our students are called to support one another, persevere through challenges, and strive for excellence in all they do. The hornet reminds us to be courageous, focused, and faithful as we grow academically, spiritually, and socially.



School Logo

The **Seven Sacraments** reflect the heart of our Catholic identity and mission. The Sacraments are visible signs of God's grace and the foundation of our spiritual journey. By placing the Sacraments at the center of our logo, we affirm our commitment to forming students who grow in faith, participate fully in the life of the Church, and live out God's grace in their daily lives.

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Mission and Philosophy Statements

Mission

Our mission is to provide a quality education rooted in the Sacraments and the Gospel values. We aim to profess our Catholic Faith through academic excellence, community service, and integrity so that our students become empowered to reach their ultimate potential.

Philosophy

Our Early Childhood Program reflects the belief that every child is created in God's image and likeness, with unique gifts and abilities. We nurture spiritual, social-emotional, physical, and cognitive growth through developmentally appropriate, play-based learning in a Catholic environment. Families are partners in this journey, and together we build the foundation for lifelong faith and learning.

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Admission Policies

Open Admission

The school has an open admission policy. NO person, on the grounds of race, color, disability or national origin, is excluded or otherwise subjected to discrimination in the receiving of services. Nor does the school discriminate in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral and other aspects of employment on the basis of race, color, disability, age, gender, or national origin.

Requirements for Enrollment

Documents

- Completed Preschool Application and Emergency Contacts Forms
- Completed tuition agreement
- Birth Certificate
- Physical Exam and Immunization
- A signed statement from each child's parent that they have received our discipline policy in writing and that their child's teacher has discussed it with them.

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Ages

- The Toddler Program is for children turning 2 by September 1.
- The Preschool Program is for children turning 3 by September 1 and must be toilet trained.

Registration Fee

At the time of registration, the non-refundable registration fee for the students enrolling in the Wrap-Around program is \$300.00 per child and it must be paid in full. (N.B: The registration fee is not applicable to the students who are ONLY enrolling in the VPK program.)

Tuition

The annual 2025—2026 school year tuition per student is as follows:

Preschool 2, 3, and 4 (Wrap-Around Program)	Preschool-4 VPK Program (7:30 a.m. – 11:00 a.m.)
\$4,500.00 (\$450.00/Month)	Free for students who are enrolled in the program

Tuition is due on the first of each month and will be considered late by the 6th business day. Note that we only accept monthly tuition, for weekly tuition is no longer accepted. Tuition not paid on time will incur a \$25.00 late fee for each month it is late. Tuition is not prorated, and this amount is due whether your child is present or absent. If you do not pay tuition on time, you may be asked to withdraw your child from the program.

School Readiness Services

Holly Family is a provider for School Readiness services (SR). We do not have a say as to who receives services or not, but we do provide childcare services once you are approved. If your child stays until 3:00 every SR covers the tuition. If your child will be staying past 3:00 p.m., there will be an additional charge to make up the difference between what the ELC pays and what the Preschool charges. Please see the office for more information.

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Attendance Policies

Arrival and Dismissal Procedures

Arrival

- PreK classrooms open at 7:30 a.m. Children must be in class by 7:50 a.m.
- It is in the best interest of children that they are on time and able to participate in the opening activities of the group as this sets the tone for the rest of the day and aids in smooth transitions.
- Upon arrival at school, parents are to park in the parking lot across from the preschool building, turn off their car, and escort their child to the preschool building door where a teacher will greet parent/guardian and child(ren). Parents will sign their child(ren) in by writing the arrival time and signing in the “Arrival Signature” column on the Sign-in/Sign-Out Sheet, and by putting a in the box under the date in question on the Long-Form Attendance sheet. This sheet will be signed on the last day of the month; never before the months.
- Should a child arrive after the doors are closed, the parent/guardian must ring the doorbell so the teacher’s assistant may open and hand the parent/guardian the attendance sheet to follow the aforementioned procedures

Late Arrival

Students arriving between 8:15 a.m. and 9:00 a.m. will be given a tardy slip, which must be signed by the parent. We understand that it is occasionally unavoidable to be “running late,” but more than three times a month will not be acceptable and will because for termination from the VPK and Wrap-Around programs.

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Dismissal

- VPK program students are dismissed at 11:00 a.m. and must be picked up by 11:15 a.m. Children not picked up on time will be charged an additional \$25.00 late fee for each 15 minutes or part of it.
- The Wrap-Around program students are dismissed at 2:45 p.m. and must be picked up by 3:00 p.m. Children not picked up on time will be charged an additional \$25.00 late fee for each 15 minutes or part of it. Parents/guardians are to pick up preschoolers on time and sign them out.
- The Wrap-Around students who are picked up after 3:30 p.m. will be taken to the Aftercare Program Staff, who will be located in the Kinder-8th Grade dismissal area.

Authorization for Pick-Up

- Children will only be released to their parents and those persons listed on the registration form as emergency contact/alternate pick-ups.
- A photo ID will be required of someone whom we do not know. Staff have access to all student files to ensure that children are dismissed only by those listed on the emergency contacts. A signed note must be given to the school office prior to releasing your child to someone who is not listed on your child's registration form.

Parking and Driveway Use

To ensure the safety of our children and all members of the Holy Family Catholic School community, it is of the utmost importance that we practice safety and courtesy while in the parking lot and obey the posted signs year-round. ONE-WAY traffic only in the parking lot. For the preschool and elementary campus, enter through the gate on the 145th Street and exit through the gate on 146th Street.

Please watch out for others, drive slowly, and hold the hands of very young children.

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Health and Safety Policies

Health, Illness, and Safety

When to Stay Home:

Children must stay home if they have:

- ☐ A fever of 100.4°F or higher (must be fever-free for **48 hours without medication** to return).
- ☐ Vomiting or diarrhea (must be symptom-free for **48 hours without medication** to return).
- ☐ Any undiagnosed or contagious rash.
- ☐ Any communicable illness (e.g., flu, chickenpox, pink eye, strep throat, stomach virus).
- ☐ Head lice or nits.
- ☐ Eye discharge (eyes must be clear to return, even with a doctor's note).
- ☐ Excessive nasal or ear discharge.

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Absences:

Parents must notify the school by email [Insert Email] by [Insert Time] if their child will be absent.

Physician's Note:

Required for any absence of **3 or more consecutive days** or after a contagious illness to verify the period of contagion has passed.

If a Child Becomes Ill at School:

- ☐ Parents will be contacted to pick up their child **immediately**.
- ☐ Staff will assess the illness, keep the child comfortable, and monitor until pickup.

Medication Policy:

A medication form must be completed and signed before any medication can be given to any child. **NO MEDICATION OF ANY KIND** is to be placed in book bags, cubbies, or lunchboxes. All medication must be in the original container with the original pharmacy labels showing the child's name and directions. Please give the medication to your child's teacher or director along with the signed medication form.

Health & Safety Practices:

- ☐ Frequent handwashing is practiced daily.
- ☐ Monthly emergency drills are conducted to ensure preparedness.

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Exposure Notifications:

If a child in the program is diagnosed with a communicable illness, parents will be notified with the illness name and symptoms for awareness.

Immunizations

Before attending school, all students are required to have a valid immunization record on file in compliance with the Florida Department of Health guidelines.

- A **Florida Certificate of Immunization (Form DH 680)** completed by a healthcare provider participating in Florida Shots must be submitted to document:
 - Required immunizations
 - A valid medical exemption (temporary or permanent) if applicable
- Only medical exemptions certified by a physician are accepted. Exemptions based on religious, philosophical, or personal beliefs are **not permitted**.
- Students without the required documentation will not be allowed to attend until all immunization requirements are met.

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Preschool Academic Program

Curriculum

At Holy Family Catholic School, the preschool academic program is rooted in developmentally appropriate practices that nurture the whole child---spiritually, intellectually, emotionally, socially, and physically. Our curriculum is guided by the Florida Early learning and Developmental Standards, the Florida Catholic Conference Early Education Program Standards, and the National Association for the Education of Young Children best practices. Using ongoing, research-based assessments, learning experiences are continually tailored to support the unique needs and growth of every child in our care.

The Frog Street Toddler and Preschool curricula are implemented at Holy Family Catholic School. This curriculum provides the children with a range of age-appropriate activities which help build a foundation for long time learning. The Frog Street curriculum allows children to be active learners by teaching through the use of learning centers and manipulatives.

Curriculum Goals

The preschool program emphasizes growth in the following core areas:

- **Faith and values development:** Daily prayers, Bible stories, and Gospel values
- **Language and literacy:** Vocabulary building, listening skills, early phonics, and book awareness.
- **Mathematics:** Number recognition, basic counting, sorting, shapes, and patterns.
- **Science and Discovery:** Exploration of nature, seasons, weather, and simple experiments.

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- **Social-Emotional Skills:** Sharing, cooperation, following directions, and conflict resolution.
- **Fine and gross motor skills:** Handwriting readiness, scissor use, drawing, climbing, balancing, and coordinated movement.

Instructional Approach

- Learning is play-based, hands-on, and teacher-guided to ensure children are actively engaged and developmentally challenged.
- Children learn through structured activities, free exploration, group work, and individualized instruction.
- The classroom environment is language-rich, safe, and inviting, fostering curiosity and creativity.

Assessment

- Teachers use ongoing observation, portfolios, and developmental checklists to monitor student growth and guide instruction.
- VPK students are administered the FAST assessment 3 times a year to monitor their developmental progress, identify areas of academic growth, and guide instructional planning to ensure kindergarten readiness.
- Progress reports are issued twice per year (mid-year and end-of-year), followed by parent-teacher conferences.
- The purpose of assessments at this stage is to support growth, not to assign grades.

Daily Schedules and Routines

Consistent routines help children feel secure. A typical day includes:

- Morning welcome and prayer
- Center-based learning and outdoor play
- Snack and mealtimes

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- Rest/nap time
- Closing prayer and dismissal

Readiness for Kindergarten

- Our goal is to prepare students for success in kindergarten by developing foundational skills and behaviors.
- Readiness includes academic, social-emotional, and self-help skills, such as:
 - Following multi-step directions
 - Recognizing letters, numbers, and their names
 - Identifying emotions and managing transitions
 - Demonstrating independence with tasks (e.g., toileting, dressing, cleanup)

Parental Involvement

- Parents are considered essential partners in early education.
- Communication tools such as ClassDojo, conferences, newsletters, and digital platforms (e.g., PlusPortals) keep families informed and engaged in their child's learning.

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Communication

Communication with Families

Open and consistent communication between home and school is vital to every student's academic success and overall well-being. At Holy Family Catholic School, we are committed to fostering strong, respectful partnerships with our families by keeping them informed, engaged, and involved in their child's education.

Parent/Student Handbook

The handbook outlines important school policies, procedures, and expectations for the school year.

ClassDojo

Teachers provide regular updates to keep families informed about daily experience, behavior report, learning outcomes, classroom news, and upcoming events.

Weekly Bulletin

The weekly bulletin is sent via email every Wednesday to communicate weekly updates, reminders, and important announcements.

Email

Much of the communication within your classroom and from the administration will be done by email. Please let your child's teacher and the office know if you need to use another form of communication.

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Phone Calls

We do not interrupt class activities for phone calls. If you need to get a message to your child's teacher during the school day, (to communicate a change in pick up, for example) please call the office. A staff member will deliver your message. The phone is used for direct contact with parents when immediate communication is necessary.

Parent-Teacher Conferences

- Held 2–3 times per year to discuss your child's progress, screenings, assessments, and overall development.
- Dates will be shared in advance, and families will have opportunities to sign up for a convenient time.
- Additional conferences may be scheduled as needed to support your child's success.
- **Addressing Concerns:** Sensitive matters should first be discussed directly with your child's teacher. If further support is needed, families are encouraged to reach out to school administration.
- **Ongoing Communication:** Families are welcome to schedule a meeting with teachers or administration at any time to discuss questions, concerns, or celebrations.

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Uniform Policies

Holy Family Catholic School partners with Ibiley Uniforms and More as the official supplier approved school uniform items, including the PE uniform. A detailed uniform list will be provided to all families to ensure consistency and compliance. Information regarding the place of uniform purchase may be obtained on the school website or at the school office.

Uniform Guidelines

Preschool 2 and 3		Preschool 4	
Boys	Girls	Boys	Girls
<ul style="list-style-type: none">• Holy Family T-Shirt• Navy Blue pants or shorts	<ul style="list-style-type: none">• Holy Family T-Shirt• Navy Blue pants, shorts, or skorts	<ul style="list-style-type: none">• White or blue Oxford shirt embroidered with school's initials• Navy blue pants (must be worn with a belt)	<ul style="list-style-type: none">• White Peter Pan short-sleeved blouse• Navy blue/black/red/white jumper drop waist button

Students are expected to maintain a clean and well-groomed appearance. This includes:

- Polished, clean shoes
- Neatly pressed and properly fitted clothing

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- Uniforms in good condition and free from excessive wear
- Hair that follows the school's grooming guidelines

Cold Weather Outerwear

A navy blue uniform sweater or the navy-blue uniform jacket may be worn during cold weather. Students may wear a uniform solid navy blue or green sweat suit to PE on exceptionally cold days (below 60 degrees). A plain white t-shirt may be worn under the uniform shirt. Jackets and extra gear may not include graphics and may only be worn outdoors. If a jacket is hooded, the hood must remain off at all times.

Discipline Policy

Positive Behavior Guidance and Social-Emotional Development

Our Approach:

- We use positive guidance strategies that reflect the dignity of each child and model Christ's love.

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- Teachers encourage self-regulation, problem-solving, and making amends when needed.
- Clear and consistent limits are set with kindness and respect.
- Prohibited practices include corporal punishment, shaming, food withholding, and punitive toileting methods.

Positive Guidance Strategies:

- Redirecting children from inappropriate behavior toward positive choices.
- Teaching appropriate social-emotional skills to address challenges.
- Reassessing the environment, activities, and supervision to support positive behavior.
- Using positive language and celebrating appropriate behaviors.
- Maintaining consistent, age-appropriate consequences for classroom rules.
- Building and maintaining strong, supportive teacher-child relationships.

Family Partnership:

- Parents will be notified if disruptive behaviors arise.

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- Conferences may be scheduled with the Director and family to discuss strategies for supporting the child.
- A specialized team may be formed to create a plan that promotes the child's success.

Prohibited Practices:

- Any form of corporal punishment (e.g., hitting, spanking, shaking, rough handling).
- Isolation where the child cannot be seen or supervised.
- Binding, tying, or restricting movement.
- Using or withholding food or beverages as punishment.
- Demeaning or humiliating toileting practices.
- Emotional abuse, threats, profane language, or verbal abuse.

Expulsion & Suspension Policy

Our program is committed to creating a safe, nurturing, and inclusive environment where all children can grow, learn, and thrive. We align with the Florida Department of Children and Families and the Office of Early Learning's position on supporting children's social-emotional and behavioral health through positive practices.

- **Our Commitment:**

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- Promote positive, developmentally appropriate classroom environments.
- Prioritize the social-emotional well-being of all children.
- Encourage developmental screenings and referrals for additional support as needed.
- Support parent involvement and partnership in addressing their child's needs.
- Provide professional development for staff on alternatives to expulsion and suspension.
- Collaborate with early childhood mental health consultants and interventionists when appropriate.
- Track and analyze data on expulsions, suspensions, and dismissals to ensure fair, thoughtful decision-making.

● **When Enrollment May Be Terminated:**

While every effort is made to avoid expulsion or suspension, the program reserves the right to discontinue a child's enrollment for reasons including, but not limited to:

- Failure to follow the policies and procedures outlined in the Parent Handbook.
- A child's needs exceed what the program can safely and effectively support within current staffing and resources.
- Behavior that poses a serious risk to the health and safety of the child, other children, or staff.

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- Parent or guardian behavior that is disruptive, unsafe, or violates childcare licensing regulations (e.g., vulgarity, intimidation, harassment, or interference with program operations).

We strive to work closely with families to address challenges and seek solutions before reaching this point. Every decision to terminate enrollment is made thoughtfully, with the best interests of all children and staff in mind.

Nutrition Guidelines

Nutrition and Mealtime Expectations

Parent-Provided Snacks:

Parents are asked to provide nutritious snacks for their child's mid-morning and afternoon snack times. Please ensure all snacks are cut into small, bite-sized pieces to avoid choking hazards.

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Nut-Free Facility:

To protect children with allergies, our program is a **nut-free environment**. Any food items containing nuts or nut-based ingredients will be sent home unopened.

Lunch Program:

- A well-balanced, hot lunch is available daily through the federally funded school meal program
- Meals exceed USDA minimum standards and include:
 - Home-style cooking
 - Generous serving portions
 - Monthly menu cycles
 - Meals prepared fresh the same morning
 - Kid-friendly options
- Menus are posted in classrooms and available online through Plus Portals and on the school's website.

Mealtime Practices:

- Teachers model gratitude and lead children in prayer before meals.
- Mealtime is treated as a social and learning opportunity where children practice self-help skills and table manners in a supportive environment.

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Special Diets and Allergies

Parents are encouraged to review the posted menus regularly. If a child has an allergy to an item on the menu, families must provide nutritious alternative food options for their child.

- If parents do not provide appropriate substitutions for a meal, the program will supply supplemental food items to ensure the child receives a complete and balanced meal.
- For children requiring a special diet:
 - A written note from the child's pediatrician is required, along with a sample meal plan for the special diet.
 - This documentation will be kept on file, posted in a visible location in both the kitchen and classroom, and followed by all staff members responsible for the child's care.

Additional School Policies

Toileting and Self-Care Policies

We encourage and support toileting independence in alignment with Florida DCF and ADOM guidelines.

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Developmentally appropriate support:

Toileting skills develop gradually from infancy through preschool. Teachers provide age-appropriate guidance, encouragement, and support at each stage of development.

Infants and toddlers:

Diapering and toileting routines are handled with care, consistency, and attention to hygiene. Families are encouraged to communicate toilet training readiness so we can partner in supporting this milestone.

PK2 children:

At this stage, many children are still developing toileting independence. Teachers will encourage self-help skills (pulling up/down clothing, washing hands) and support progress without pressure. Families should provide extra clothing and keep us informed about toilet training at home.

PK3 and older:

Children entering PK3 and PK4 programs are expected to be toilet trained and able to manage their toileting needs with minimal assistance. Occasional accidents are understood as part of development and will be handled calmly and respectfully.

Partnership with families:

Open communication between home and school helps maintain consistency and supports your child's success.

Extra clothing:

Families are asked to provide several complete changes of clothes (including socks and shoes) to keep at school for use if needed.

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Encouraging independence:

At all ages, teachers gently guide children toward greater self-care skills, promoting confidence and a sense of accomplishment.

Nap/Rest Time Policies

Nap/Rest time is an essential part of the preschool day to support the physical and emotional well-being of young children. It provides a quiet period for rest and relaxation, even if a child does not sleep.

Daily Schedule

- A nap or rest period is scheduled at ..., typically after lunch.
- Nap/rest time does not exceed two hours.
- Children are not required to sleep, but are expected to rest quietly to avoid disturbing others.

Materials Needed (the following items must be labeled with the child's name)

- A small blanket for warmth and comfort
- An optional soft comfort item (e.g., small stuffed animal), if desired.
- All bedding will be sent home every Friday (or at the last day of the school week) to be laundered and must be returned clean the following school day.

Rest Environment

- Children rest on individual cots provided by the school.
- Cots are spaced at least 18 inches apart, as required by Florida licensing standards.

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- The classroom will be kept quiet and calm during rest time with dimmed lights and soft background noise (e.g., gentle music or white noise).
- Teachers assist children in settling down and monitor the room at all times.

Supervision

- Teachers and staff maintain active supervision during rest time.
- Staff will help children settle and remain nearby to assist as needed.

Non-Sleepers

- Children who do not fall asleep within a reasonable time (approximately 30 minutes) will be offered quiet, alternative activities (e.g., books, puzzles, drawing) that do not disturb resting peers.

Health and Safety Compliance Daily rest/nap time is provided.

- Cots are disinfected weekly and any time they become soiled.
- Bedding is not shared between students.
- Teachers maintain supervision and ensure a safe, peaceful atmosphere throughout rest time.

Celebrations, Birthdays, and Holidays

Religious Observances:

Classroom celebrations and activities reflect the liturgical calendar and Catholic traditions.

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Birthday Celebrations:

- Birthday celebration arrangements must be coordinated with the teacher at least three (3) days in advance to ensure that the event aligns with classroom schedules and school policies, and to allow adequate time for any necessary preparations.
- All treats must be **store-bought** and **free of any nut ingredients** to protect children with allergies.
- Homemade treats are not permitted.
- Non-food items (such as stickers, pencils, or small toys) are preferred for celebrations.
- Gum and candy are **not allowed** in the center or inside goody bags.
- Goody bags may only contain items safe for children under 3 years old and will be distributed to parents at dismissal.
- Birthday celebrations are for your child and their classmates only; family members or outside guests are not included in classroom celebrations.

Transition to Kindergarten

Teachers and administrators support a smooth transition by:

- Building readiness skills
- Offering parent resources
- Coordinating visits to Kindergarten classrooms when possible

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Family Involvement Opportunities

Families are welcomed to participate in:

- Classroom activities
- Faith-based events
- Volunteer opportunities (must meet ADOM Safe Environment requirements)

Possessions from Home

Jewelry:

For safety reasons, children may not wear jewelry to school. Jewelry can pose hazards if it gets caught on play equipment or breaks and becomes a choking risk. The program is not responsible for lost or damaged jewelry. Parents are also asked to use caution with small hair accessories, as they can be a choking hazard for younger children.

Toys and Personal Items:

Toys from home are not permitted unless a teacher has requested an item for a specific classroom activity or event. Please check your child's pockets before school to ensure small items such as toys, coins, or other objects are not brought to school.

What Students Need Daily

- Each child is assigned a labeled cubby for personal belongings.

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- A **complete change of clothes** (shirt, shorts/pants, socks, and underwear) must always remain in the cubby.
- For children in PreK-2 who are not yet toilet trained, parents should provide wipes and diapers as requested by the teacher.
- Full-day students will need a **blanket** for nap/rest time. Blankets will be sent home every Friday for washing and must be returned the following Monday in their pouch. Blankets may not be shared between students.
- **Water Bottles:** Water bottles must have a secure cap and be labeled with the child's name.
- **Labeling:** All personal items, including clothing, water bottles, and blankets, must be labeled clearly with your child's first and last name.
- **Prohibited Items:** Bottles, pacifiers, and sippy cups are not permitted at school. (IF APPLICABLE)

Drug and Alcohol Policy

The school is committed to a drug- and alcohol-free environment. Under the Florida Law, the use or possession of illegal drugs or illegal mood-altering substances, alcoholic beverages, drug-related paraphernalia, or the abuse of prescription or over-the-counter drugs on school property or while attending or participating in any school-sponsored activity is forbidden. The use and possession

Use of Photos

The school reserves the right to use student or parent photos in any school or Archdiocese publication including but not limited to print publications, videos, or websites including

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Facebook, Instagram, and other social media websites. Any parent who does not want his or her child's picture or video to be used accordingly must notify the school's principal in writing prior to the beginning of the school year.

By executing this acknowledgment of receipt of this Handbook, Parents HEREBY CONSENT, authorize and grant permission to the school, the Archdiocese of Miami, and their agents, employees, or duly authorized representatives to photograph or videotape students and parents and CONSENT to their publication for any purpose deemed proper by the school, including but not limited to, use on the internet.

Additionally, Parents, by executing this acknowledgment of receipt of this Handbook, HEREBY RELEASE the school, the Archdiocese of Miami, and their corporate members, officers, employees, and agents, from any claims or liabilities that allegedly arise from or are related to use of student or parent photos.

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Parent Acknowledgment Form

I, as Parent or Legal Guardian, acknowledge that I have read the entire contents of the Early Childhood Parent Handbook Addendum and understand the consequences of any violations of the rules and policies of the school. I understand it supplements the Archdiocese of Miami Parent Handbook and agree to abide by the policies and procedures outlined.

I agree to cooperate with the school in the interpretation and enforcement of the policies outlined in the Early Childhood Parent Handbook Addendum. I also understand that the school has the ultimate authority over the administration of the school and the interpretation of the school's rules and policies. Moreover, I further understand that all of the school's policies whether written or verbal are only guidelines and are subject to change at the sole discretion of the school with or without notice.

I also hereby acknowledge that I have read and agree to the terms of the **RELEASE** outlined in the Use of Photos Policy.

(Print Parent/Legal Guardian Name)

(Date)

(Signature Parent/Legal Guardian)

(Print Student Name)

(Grade)

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