*Fully Accredited by the Florida Catholic Conference*

*14650 NE 12 Avenue, North Miami, Florida 33161*

*Office # 305-947-6535 Fax: 305-947-1826*

Welcome to Holy Family Catholic School. We have been offering Catholic education to the families and students of North Miami for over seventy years from ***Preschool through 8th grade.*** We are affiliated with Holy Family Catholic Church, and we are part of the catholic system of the Archdiocese of Miami.

Holy Family has an open admission policy. No person, on the grounds of race, color, disability, or national origin, is excluded or otherwise subjected to discrimination in the receiving of services. The school does not discriminate in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment on the basis of race, color, disability, age, gender, or national origin.

 **“The Archdiocese of Miami is authorized under federal law to enroll Non-immigrant alien’s students and issue I-20 certificates in order for Students to obtain F-1 status. If you need assistance, please let the school know at registration.**

**” It is our responsibility to remind all families that the Immigration Naturalization Services will not permit a student to attend classes who is in the country on a Tourist (B-1 or B-2) Visa. Ordinarily a family wishing that their child come to this country to study applies for a student Visa (F-1) before they are allowed to attend classes in a school in the United States. A school is not allowed to enroll into the school a child who is in the country on a tourist (B-1 or B-2) Visa.**

***MISSION STATEMENT***

***The mission of Holy Family Catholic School is to provide a quality education rooted in the Gospel message and teachings of the Catholic Church. Holy Family Catholic School educates early childhood, elementary, and middle school students in a Holy, safe, and nurturing environment where they are encouraged to learn and succeed.***

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**Registration Policy and Procedures**

Pre-Kindergarten through Grade 8

2023-2024 School Year

***Documents required for admittance are the following:***

**1.- Birth Certificate**

**2.- Baptismal Certificate** (if Catholic)/Parental Consent form (if not baptized Catholic)

**3.- Health Certificate:** HRS Form 680 (Certificate of Immunization), and H Form 3040 (Student Physical Exam) are required by state law for all students entering school for the first time and for new students from out of state. Pre-Kindergarten 4-Kindergarten and Seventh grade students must update their immunization records as needed.

 4.- Student Application

5.- Accelerated reader /Parent Release Form

 6.- Home language Survey (New Student Only)

7.- Medication Authorization

 8.- After School Program – Information / Registration

 9.- Parents Pledge of Faith and Support

 10.- Tuition Agreement

11.- Scholarship Letters (Step UP) or VPK Vouchers (if applicable)

 12.- Principal’s Recommendation form from previous school (grades 1-8)

15.- Previous School Records: a final report card showing promotion to next grade and copies of standardized test scores, learning plans (New Student Only)

***First Day of School: TBA***

**Age requirements:**

 ***Pre-Kindergarten:*** *Four (4) years old by Sept. 1 of the year entering school.*

***Kindergarten:*** *Five (5) years old by Sept. 1 of the year entering school.*

***First Grade:*** *Six (6) years old by Sept. 1 of the year entering school.*

**School hours:** 7:45 A.M. - 2:45 P.M.

**Monday – Friday School Office hours:** 7:30 A.M. - 3:30 P.M.

**Parental Responsibility**

 If we are to fulfill our mission at Holy Family Catholic School, parents are reminded that their responsibility extends far beyond the payment of tuition. The influence of a school for transmitting Christian values and principles is dependent upon the commitment of the home and family to support these same values. Catholic Parents sending their child/ren to Holy Family Catholic School are expected to demonstrate this commitment by regular weekly attendance at Mass, the continuing example of a genuine Christian lifestyle, and the regular use of the parish envelope support system.

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**Kindergarten – Grade 8**

**Annual tuition and fees 2023-2024**

The annual fee is $7900.00 per child for grades K-3, and $7,700.00 per child for grades 4-8. This fee includes tuition, rental of textbooks, workbooks, classroom materials, mandatory accident insurance, testing fee, and technology fee.

 **Registration fee: $275.00 per child (Non-Refundable) for VPK - 8**

**Pre-Kindergarten 4 (VPK)**

Holy Family Catholic School participates in the State of Florida VPK program. VPK hours are from 7:45 A.M. until 11:30 A.M., Monday-Thursday. The VPK voucher covers these hours and registration for VPK.

**Tuition for Wrap-around Program (Full day Pre-K 4--7:15 A.M.-2:00 P.M**) is $4000 per year, in addition to the VPK voucher. Payment plans are available. The first payment is due by 1st week of attending school or late fee of $20.00 will be charged on past due balances each month. Financial discounts for eligible families may be available at the discretion of the principal.

**After-School Care Program** (From dismissal until 5:45 P.M.)

Registration Fee: $60.00 (non-refundable)

**Hourly Rate $5 per child per hour (or part thereof)**

**Weekly Rate: One Child - Two children - Three children**

 **$50.00 $75.00 $100.00**

*Parents who do not pick up their children by the end of the After-School Care Program will be charged $10 per child for each 15-minute interval (or part thereof).*

 **\*\*Please Note: Any student remaining on campus, who is not a part of a supervised school activity, is sent to the After-School Care Program for proper supervision. Parents will be billed accordingly.**

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**Holy Family Catholic School Uniform**

**Uniform Purchase**

TBA

**UNIFORMS All students must wear school uniforms.**

Pre-Kindergarten through Grade 8 Uniform:

All uniform shirts must be of the proper colors with our school’s logo on the left-hand side of the shirt. Black shoes, loafer-style with no laces and rubber soles, are to be worn with plain white, black, or navy socks. Socks must cover the ankle. No sports socks are allowed with the regular uniform. Sneakers/Shoes should match school colors (navy-blue, white and/or black) Shoes may have laces or Velcro; socks are mandatory.

The P.E. uniform is required for grades K – 8. Pre-Kindergarten Uniform Plain black or white sneakers without laces are to be worn with the school uniform. Sneakers are to be worn with plain white, black, or navy socks. Socks must cover the ankle.

**Student Application Form**

**2023 - 2024**

 **STUDENT INFORMATION** (Please print all information)

Applying Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Application: \_\_\_\_\_\_\_\_\_\_\_\_

**First Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Middle Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_**Last Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_

**Address City/State/Zip:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Gender**: Male\_\_\_\_\_\_ Female\_\_\_\_\_\_\_ **/** **Current Grade in School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date of Birth:** \_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_**/Social Security Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student lives with…Both Parents: \_\_\_**Mother:** \_\_\_**Father:** \_\_**Guardian, Relationship:** \_\_\_\_\_\_\_

Is English the primary language spoken at home? Yes □No□. Is there a second language spoken at home? ¨Yes (please list) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Race:** Asian: □American**/**Indian: □Native**/**Alaskan: □BlackAfrican: □American: □Native Hawaiian/Other Pacific Islander: □White Caucasian: □Hispanic, Latino, Hispanic American: □

**Ethnicity:** Hispanic: □Non-Hispanic: □ **Religious affiliation?** Catholic: □ **/** Non-Catholic: □

**Baptized:** Yes □No□. **First Communion:** Yes □No□. / If yes please attach Certificate.

**FAMILY INFORMATION**

**Parent Name 1** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Phone** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work \_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Name 2** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Phone** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Persons other than parents and family members authorized to pick up your child from **HOLY FAMILY CATHOLIC SCHOOL**. **Note:** Written permission is necessary if you want someone other than one of the below listed to pick up your child.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship\_\_\_\_\_\_\_

**Student Services/Medical Needs:** Has your child been tested for special learning needs? If yes, submit a copy of the evaluation and the date of that evaluation. Yes □No□.

Has your child been diagnosed with special learning needs? Yes □No□.

Has your child received services from a resource teacher, Title I teacher, learning specialist? Yes □No□. If yes (please provide the teacher’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

Has your child received accommodations/modifications in the learning process? Yes □No□. If yes, then please provide a copy of the SSP or IEP.

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***” It is our responsibility to remind all families that the Immigration Naturalization Services will not permit a student to attend classes who is in the country on a Tourist (B-1 or B-2) Visa. Ordinarily a family wishing that their child come to this country to study applies for a student Visa (F-1) before they are allowed to attend classes in a school in the United States. A school is not allowed to enroll into the school a child who is in the country on a tourist (B-1 or B-2) Visa.***

 ***Holy Family Catholic School will assist a family wishing to change their child’s status from a tourist visa to a student visa in whatever way possible. It often takes INS several months to process and approve such applications; during this period, the student may not continue attending classes in the school.***

***I have read and signed the tuition agreement.***

***I certify understand the registration Policy Procedures and that the information I have provided is true accurate. I further understand that application for registration does not guarantee acceptance.***

**Parent/Guardian Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_**